



Appendix B: Safeguarding Concern Report Form

Complete this form as soon as possible and give it to the Club President. In an emergency, call 116 (RIB) first.

Date and time of concern:	
Your name:	
Your role at club:	
Name of swimmer (if known):	
Age of swimmer:	
Name of person concerned about:	
What happened — use the swimmer's own words:	
What did you do immediately?	
Any witnesses?	
Signature:	

After submitting

In an emergency — call 116 (RIB) first.

Give to the Club President. If unavailable, contact another club leader.

Do not share what is in this form with anyone who does not need to know.